



NJROTC Patuxent High School

Personnel Qualification Standard (PQS) for Chief Petty Officer



Name (Last, First):	Platoon Cdr:	Date started:
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Discuss the Eleven (11) Principles of Leadership and their meaning.		
Officer/Chief (print)	Signature	Date:

Identify and discuss the qualification standards for NJROTC award ribbons based on instructions and SORM.		
Officer/Chief (print)	Signature	Date:

Discuss military protocol related to Military Ball (Posting the colors, honor guard, POW/MIA, and place-settings.)		
Officer/Chief (print)	Signature	Date:

List the eight (8) parts of a meeting agenda.		
Officer/Chief (print)	Signature	Date:

Discuss how to properly bring a meeting to a close and why it may be ended before scheduled time.		
Officer/Chief (print)	Signature	Date:

Identify and discuss the four (4) basic principles of Operational Risk Management (ORM) Planning.		
Officer/Chief (print)	Signature	Date:

Discuss the Advancement and Promotion processes per the SORM.		
Officer/Chief (print)	Signature	Date:

Discuss the Awards process per the SORM		
Officer/Chief (print)	Signature	Date:

Discuss the Competency Review Board process and its utilization within the Unit.		
Officer/Chief (print)	Signature	Date:

Demonstrate how to properly lead the Physical Readiness Test (PRT) including: (1) order of events, (2) verbal explanation of exercises, (3) technique correction, and (4) scoring		
Officer/Chief (print)	Signature	Date:

Discuss the role of the Unit Command Senior Chief during preparation and execution of a Quarterly Quarters.		
Officer/Chief (print)	Signature	Date:



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Be able to state the requirements of the Navy Service Dress Blue Uniform (including ribbons, medals, and awards.)		
Officer/Chief (print)	Signature	Date:

Demonstrate the ability to meet or exceed the standards of military drill (Platoon of 9-12 Cadets, Unarmed Standard.)																																												
Movement	U	N	I	M	P	E	X	O	U	T	Movement	U	I	M	E	X	O	Movement	U	I	M	E	X	O																				
Present Arms (unit)									Right Flank									Ready, Front																										
Verbal Report									Left Flank									Column Left																										
Order Arms									Column Left									Mark Time																										
Parade Rest									Close March (Forward March)									Forward March																										
Squad Attention									Extend March (Forward March)									Change Step																										
Left Step									Column Left									Platoon Halt																										
Halt									Left Oblique									Close March																										
Right Step									Platoon Halt									Column Left																										
Halt									Forward March									Left Flank																										
Count Off									Column Left									Right Flank																										
Close March									Half Step March									Platoon Halt																										
Extend March									Forward March									Left Face																										
Left Face									To the Rear									Present Arms (Whole Unit)																										
About Face									To the Rear									Verbal Report Out																										
Close March									Platoon Halt									Order Arms																										
Forward March									Forward March									Right Face																										
Column Right									Eyes Right									March Unit Off																										
Officer/Chief (print)															Signature															Date:														

Has successfully acted as Cadet "Officer-in-Charge" at least one Unit event.	
Operations Officer Signature	Date:

Once all other requirements are completed, pass the Advancement Exam with not less than a 70%. Score: _____	
Educational Services Officer Signature	Date:



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Final Qualification as Chief Petty Officer

Cadet Chain of Command Nomination for Advancement	
Platoon Leading Chief Petty Officer:	Date:
Platoon Commander:	Date:

Endorsements (All teachers other than NJROTC must sign.)	
This student has a passing grade and has displayed acceptable behavior in class and in school, in general.	
Teacher Name and signature:	Date:
Teacher Name and signature:	Date:
Teacher Name and signature:	Date:
Teacher Name and signature:	Date:
Teacher Name and signature:	Date:
Teacher Name and signature:	Date:
Guidance Counselor (Acknowledged, Info Only):	Date:
Assistant Principal	Date:

NJROTC Advancement and Selection Board	
Nominated cadet has met the following criteria and is eligible for promotion: <ul style="list-style-type: none"> <input type="checkbox"/> Has not missed, without permission, a uniform inspection in the current marking period <input type="checkbox"/> Has no missing homework or classwork in Naval Science in the current marking period <input type="checkbox"/> Naval Science grade of 80% or higher <input type="checkbox"/> Is passing all classes <input type="checkbox"/> No ISS in the previous 2 months or OSS in the previous 3 months <input type="checkbox"/> Has held the current rank for not less than 2 months <input type="checkbox"/> Passed the most recent Physical Readiness Test (PRT)/Cadet Challenge 	
At-large Board Member:	Date:
Training Officer:	Date:
Administration Officer:	Date:
Command Senior Chief:	Date:
Executive Officer:	Date:

Unit Commanding Officer	
Signature:	Date:
Naval Science Instructor Approval	
Signature:	Date:
Date entered into CDMIS:	Administration Department Signature: